
REQUEST FOR EXTRA SEMESTER HOUR OF CREDIT

- ▶ Use this form to request approval for pursuing an undergraduate Extra Semester Hour (ESH) project linked to a course you have yet to take
 - ▶ Consult with **your Academic Advisor** to ensure you need an ESH in order to fulfill the credit requirements for your degree
 - ▶ Obtain agreement from and speak with the relevant instructor for the course about your project, and complete PART II of this form together
 - ▶ Submit to your Academic Advisor in the Office of Academic Advising by the Saturday of the 2nd week of the course, allowing 1 week for review
 - ▶ If approved, you will be billed for and enrolled in a graded 1 SH Project course, with notice of the approval sent to your Husky email account
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PART I: STUDENT INFORMATION

Name (include maiden/alternate name, if applicable) _____

Student ID Number _____

Current Degree Program (Major) _____

Mailing Address _____

Husky Email Address _____

PART II: REQUEST INFORMATION

Course to which you want to link an ESH

Semester in which course is running Fall Spring Summer ❖ Year _____

Session in which course is running Full-Term 1st Session 2nd Session

Course Number (e.g. PSY 1100) _____ Course Title _____

Project details for the ESH

Title of project _____ Number of pages, if research paper _____

Detailed description of project, including learning objectives and tasks to be completed

Instructor Name (printed) _____

Instructor Signature _____ Date _____

I understand that I must complete the work described above by the end of the course to which the ESH is linked in order to receive credit.

Student Signature _____ Date _____